

**LEMON GROVE CITY COUNCIL
AGENDA ITEM SUMMARY**

Item No. 1.k
Mtg. Date September 1, 2015
Dept. Development Services

Item Title: **Change Order No. 1 for the Palm Street & Golden Avenue Safe Routes to School Project**

Staff Contact: Carol Dick, Development Services Director

Recommendation:

Adopt a resolution (**Attachment A**) approving Change Order No. 1 for the Palm Street & Safe Routes to School project.

Item Summary:

On July 15, 2008, the City Council approved an application for the Safe Routes to School (SRTS) grant program. The proposed SRTS project identified safety improvements along the south side of Palm Avenue from Skyline Drive to Palm Middle School and in-pavement lighting improvements at the intersection of School Lane and Golden Avenue. The City was notified on October 22, 2008, that the project application was approved for grant funding in an amount not to exceed \$743,510. With the City's voluntary match of \$186,250, the total project budget equals \$929,760. The City received an authorization to proceed with project design from the Federal Highway Association for an amount not to exceed \$85,766.

On November 19, 2009, the Lemon Grove City Council awarded the Palm Street and Golden Avenue Safe Routes to School Design Project to Kimley-Horn and Associates in an amount not to exceed \$67,680. The project was delayed pending Caltrans consideration of the conversion of the school to a charter school and the adoption of the ADA Transition Plan. The project design was completed in 2011 and Engineering staff requests approval of the addendum in order to bring the project up to today's standards and to extend the time limits to coincide with the grant restrictions.

Change Order No. 1: \$13,500. New Contract Value: \$81,180.00. Description: Updates to project design and standards, lighting modifications, construction administration services, preparation of revised Bid Documents and optional items including as-built drawings and Caltrans Local Assistance.

Staff recommends that the City Council adopt a resolution (**Attachment A**) approving Change Order No. 1 increasing the project cost by \$13,500.00.

Fiscal Impact:

Reduction of \$13, 500 to the project budget.

Environmental Review:

- | | |
|---|---|
| <input checked="" type="checkbox"/> Not subject to review | <input type="checkbox"/> Negative Declaration |
| <input type="checkbox"/> Categorical Exemption, Section [] | <input type="checkbox"/> Mitigated Negative Declaration |

Public Information:

- | | | |
|--|---|---|
| <input checked="" type="checkbox"/> None | <input type="checkbox"/> Newsletter article | <input type="checkbox"/> Notice to property owners within 300 ft. |
| <input type="checkbox"/> Notice published in local newspaper | <input type="checkbox"/> Neighborhood meeting | |

Attachments

A. Resolution

RESOLUTION NO. 2015-

RESOLUTION OF THE LEMON GROVE SANITATION DISTRICT APPROVING CHANGE ORDER NO. 1 FOR THE PALM STREET & GOLDEN AVENUE SAFE ROUTES TO SCHOOL PROJECT

WHEREAS, on July 15, 2008, City Council approved an application for the Safe Routes to School (SRTS) grant program; and

WHEREAS, the SRTS grant application identified safety improvements along the south side of Palm Avenue from Skyline Drive to Palm Middle School and in-pavement lighting improvements at the intersection of School Lane and Golden Avenue; and

WHEREAS, on October 22, 2008, the SRTS application was approved for grant funding in an amount not to exceed \$743,510; and

WHEREAS, on September 2, 2009, the City received an authorization to proceed with project design from the Federal Highway Association for an amount not to exceed \$85,766; and

WHEREAS, staff prepared and advertised a request for proposals (RFP) for Palm Street and Golden Avenue Safe Routes to School Design Project; and

WHEREAS, on November 19, 2009, the Lemon Grove City Council adopted Resolution No. 2009-, which awarded Contract No. 2009-06 for the Palm Street & Golden Avenue Safe Routes to School (project) to Kimley-Horn and Associates, Incorporated; and

WHEREAS, the project design was substantially completed in 2011 by Kimley-Horn and Associates, Incorporated; and

WHEREAS, the delay in the project warrants analysis and modifications to update the project design to today's standards; and

WHEREAS, the additional scope warrants a contract adjustment of \$13,500.00 for a project total not to exceed \$81,180.00, and

NOW, THEREFORE, BE IT RESOLVED that the City of Lemon Grove City Council, hereby:

1. Approves the attached Change Order No. 1 (**Exhibit 1**); and
2. Directs the Interim City Manager / Interim City Engineer or designee to execute Change Order No. 1.

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Exhibit 1

Consultant shall perform the following Additional Services:

- **Task 1.** Conduct a site visit at both Palm Street and Golden Avenue to determine if there are any changes that are required to the plan set that was previous approved by the City of Lemon Grove. Update the plan set as necessary. A total of eight hours are assumed for this task.
- **Task 2.** Review the current opinion of probable construction cost to update quantities as needed based on changes in the previous task as well updating the unit prices for items in the bid list. A total of three hours is assumed for this task.
- **Task 3.** Revise the Bid document as need to include the new front end boiler plate bid documents provided by the City and revise the specifications based on current construction standards that may be different then when the plans were approved in 2010. Attend an additional pre-bid meeting for the project. A pre-bid meeting was already had the last time this project was let out for construction. A total of six hours is assumed for this task.
- **Task 4.** Increase the contract value for construction phase services by \$4,000. This include recovering previous construction phase budget of \$1,600 that was used to change from in pavement lighting to RRFB. The additional budget of \$2,400 will be to provide the City more support during the construction phase than what was originally approved. This involves responding to more than the five RFI's that were in the original agreement as well as construction observation as need based on the requests from the City. This task assumes a total of twelve additional hours.
- **Task 5.** Prepare a detail of the RRFB on the plan set. This includes the solar panel used to power the RRFB as well as the sign locations and the pole that is to be used. A total of eight hours is assumed for this task.
- **Optional Task 6.** Increase the project close out support based on the current engineering staff at the City of Lemon Grove. The previous project close out phase would be to revise the drawings to the as-built drawings. The previous task assumed that City forces would provide red line comments that have been approved by the City. This task now assumes that Kimley-Horn staff will field verify any construction revision prior to prepare the final as-built drawings. A total of ten additional hours is assumed for this task. A budget based on time and materials for this task is \$1,800.
- **Optional Task 7.** Increase the budget for Caltrans Local Assistance paperwork close out for the project. The previous scope assumed that Kimley-Horn would prepare the draft final project close out plans for submittal to the City and that the City would process the paper work with Caltrans Local Assistance for final close-out. This task assumed fifteen additional hours for processing the paperwork and making revisions as needed by Caltrans. This task assumes only one round of revisions to the paperwork in order to be accepted and finalized by the City. It is also assumed that the City inspector will provide daily logs as required by the Local Assistance Manual. A budget based on time and materials for this task is \$2,800.

Exhibit 1

For the Additional Services set forth above, Client shall pay Consultant the following additional compensation:

A lump sum fee of \$8,900.

Optional Tasks 6 and 7 if authorized with be billed on a time and materials basis.

Option Task 6 budget is \$1,800 and Option Task 7 budget is \$2,800.

AMENDMENT NUMBER 1 TO THE AGREEMENT BETWEEN THE CLIENT AND KIMLEY-HORN AND ASSOCIATES, INC.

AMENDMENT NUMBER 1 DATED August 18, 2015 to the agreement between the City of Lemon Grove CA, ("Client") and Kimley-Horn and Associates, Inc., ("Consultant") dated November 19, 2009 ("the Agreement") concerning The Palm Street and Golden Avenue Safe Routes to school project (the "Project").

The Consultant has entered into the Agreement with Client for the furnishing of professional services, and the parties now desire to amend the Agreement.

Therefore, it is mutually agreed that the Agreement is amended to include Additional Services to be performed by Consultant and provisions for additional compensation by the Client to the Consultant, all as set forth in Exhibit A hereto. The parties ratify the terms and conditions of the Agreement not inconsistent with this Amendment, all of which are incorporated by reference.

CLIENT:

City of Lemon Grove CA

By: _____

Title: _____

Date: _____

CONSULTANT:

KIMLEY-HORN AND ASSOCIATES, INC.

By: 

Title: Senior Project Manager

Date: 8/18/2015